

KIT Department of Economics and Management International Relations Office (IRO) March 12, 2025

Welcome and Information Session _ SS 25

Jie Han, International Relations Manager / Departmental Coordinator



Agenda

- 1. Who Are We _ Short introduction to KIT Department of Economics and Management and International Relations Office (IRO)
- 2. WiWi Fachschaften (WiWi Student Council)
- 3. Dates and Deadlines
- 4. Prior to Arrival
- 5. Checklist for Your Study
- 6. Checklist for Your Living in Karlsruhe
- 7. Q&A

Key Facts about KIT Department of Economics and Management





Top 3in WiWo Raniking since 2010

3500

Students and a vivid student life

200

Courses taught in English

39 Full Professors

300Doctoral Students

49Start-up launches in 2023 at KIT

Institutes & Research Groups

Institute of Applied Informatics and Formal Description Methods	Institute for Customer Insights	Institute of Economics	Institute of Entrepreneurship,Techn ology Management & Innovation en> techn >on	Institute for Finance
 Applied Technical-Cognitive Systeme Business Information Systems Cooperative Autonomous Systems Information Service Engineering Security • Usability • Society Systems, Data, Simulation, Energy Web Science 	 Digital Marketing Information Services and electronic Markets Marketing & Sales Cognistion & Consumer Behavior Lab 	 Public Finance and Public Management Industrial Organization Macroeconomics Network Economics Strategic Decisions Economic Policy Ecomomic Theory Experimental Market Design 	Entrepreneurship and Technology Management Innovation and Technology Management	 Financial Engineering and Derivates Finance and Risk Management Finance and Banking Asset Pricing

Institute for Industrial Production iip	Institute for Information Systems		Institute for Operations Research	Institute of Statistics
 Energy Economics Production and Logistics 	Information Systems I human-centered systems lab Information systems III Information and Market Engineering (IM) Digital Service Innovation	 Human Resource Management Management Accounting Management 	 Analytics and Statistics Continuous Optimization Discrete Optimization and Logistics Operations of Critical Infrastructures Stochastic Optimization 	Statistical Methods and Econometrics Applied Econometrics Computational Statistics (in cooperation with KIT-Department of Mathematics)



Interdisciplinary Study Programs



Industrial Engineering & Management (B.Sc./M.Sc.) & Double Degree Program Master Industrial Engineering in cooperation with INP Grenoble - Génie Industirel, UGA



Information Systems (B.Sc./M.Sc.)*

*in coopration with the Department of Informatics



Digital Economics (B.Sc./M.Sc.)



Business Mathematics (M.Sc.)*

*in cooperation with the Department of Mathematics

- Great variety of interdisciplinary courses offered in cooperation with KIT-Department of Informatics, Mathematics, and Mechanical Engineering
- Flexible and individual curriculum
- Strong connection between science and practice
- Broad international orientation



International Relations Office (IRO)

IRO maintains and coordinates the international cooperation of the WiWi Department We are the central contact point for international exchange students, especially focusing on subject-related support..

- General questions about studying at our department
- Pre-arrival information pack
- Help you with your learning agreement
- Sign your learning agreement
- Organize cultural and social events
- Coordinate the exams and ToR issue
- And other issues...

More information for the start of the semester:

https://www.wiwi.kit.edu/studienstart.php

Who is in charge of what?

Unit	Services
Internation Students Office (IStO): Admission	Admission; Enrollment
International Students Office (IStO): Mobility Program	Erasmus and oversea: mobility online; pre-semester German course; Orientation week (O-Phase); Visa; accomodation; CoA & CoD
International Student Hub	Advising services for international students
Studierendenwerk (International Student Center)	Mensa; accomodation

International Relations Office (IRO)

ERAMUS+ Cooperations

70 in 23 countries

160-180

Outgoing Students of the KIT
Department of Economics and
Management (largest group
participating in ERASMUS+ at KIT)
per academic year

40-60

Incoming Students at KIT
Department of Economics and
Management per academic year



International Relations Office (IRO)

Why KIT, Why Karlsruhe?



KIT is one of the eleven **German Universities of Excellence** with a **national large-scale research sector**. Combining perfectly excellent study conditions with cutting-edge research on international level.



Pictures: Karlsruhe Institute of Technology













A degree from KIT provides an excellent foundation for entering the job market in the Karlsruhe TechnologyRegion, home to numerous employers in the IT sector and other forward-looking industries (e.g., Daimler, Bosch, 1&1, INIT Group, L'Oréal, Siemens). KIT boasts the highest employment rate among German universities, according to the QS Employability Ranking

Located in Karlsruhe, KIT provides convenient access to major European cities such as Paris (2 hours 40 minutes by train), Zurich (2 hours 40 minutes by train), Amsterdam (5 hours 30 minutes by train), and Berlin (6 hours by train)

With around 300,000 inhabitants, Karlsruhe is the third-largest city in Baden-Württemberg, offering a wide range of leisure and cultural activities. Additionally, Karlsruhe is a safe city with easy access to biking, whether around the city itself or in its green surroundings

GET IN TOUCH WITH US





Prof. Dr. Orestis Terzidis





Jie Han International.relations@wiwi.kit.edu







www.wiwi.kit.edu

https://www.wiwi.kit.edu/internatio nalRelations.php







@kitwiwi_and @FS_WiWi

https://www.youtube.com/user/KITwiwi

KIT Fultät für Wirtschaftswissenschaften

Instagram, LinkedIn, YouTube Icons made by Freepik from flaticon.com



What does the Student Council do?

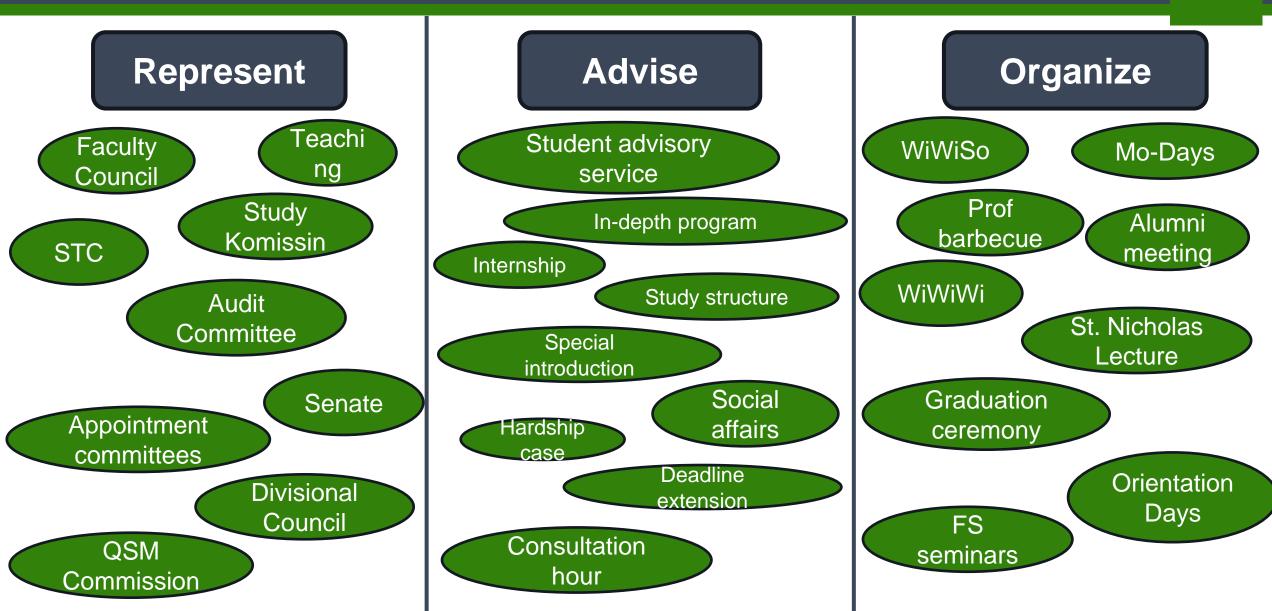
A simple Explanation for Beginners

Claas 13. März 2025



Student Council





Advice - Where can we help?



Student Advisory Service

- Answering questions about your studies
- In-depth program evening

Social Affairs Department

Support with hardship applications and deadline extensions

Consultation hour

- Answer questions or refer to the right place
- Sell old exams

13. März 2025

The big Question - Why?





14 13. März 2025

International Relations Office (IRO)

2. Dates and Deadlines for the Summer Term 2025

Summer term 2025 (2 nd Semester)	• April 01, 2025 to September 30, 2025
Pre-Semester German Course	 March 17, 2025 to April 04, 2025
ESN_ IStO Orientation phase/week (O-Phase)	• April 07, 2025 to April 13, 2025
Lecture Time	 April 22, 2025 to August 02, 2025
Possible Period to change your LA	• April 22, 2025 to May 06, 2025
MO (Master Orientation) Days of WiWi	• April 14, 2025 to April 17, 2025
Fachschaften	
Period of Exams	July to September
	Please check
	https://www.wiwi.kit.edu/english/pruefungster
	mine.php for more details



3. Prior to Arrival

Before you come to KIT, please read the following information / websites thoroughly

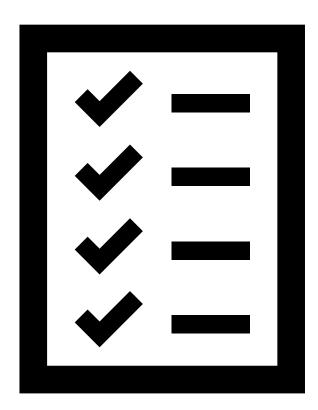
- KIT Fact Sheet
- International Students Office _ Incoming Students
- International Relations Office of KIT Department of Economics and Management_Incoming
- Living and Learning in Karlsruhe
- Welcome2KIT_Information for International Students
- Erasmus Students Network Karlsruhe_Incoming

Also, these videos could help you prepare your study at KIT:

- Video for international students
- Video on KIT Department of Economics and Management



4. Checklist for Your Study at KIT Department of Economics and Management



- Course selection and learning Agreement
 - Course registration
 - Exam registration
 - Non-curricular courses



<u>Module Handbooks of "Industry Engineering and Management" (Bachelor + Master)</u>

- The module handbook is the official guide for students regarding their academic progress and program of study. It describes the modules and the corresponding exams
- oIn each semester, the Module Handbook (in German: Modulhandbuch) is updated and will be released around 6 weeks before the lecture time
- Although every effort is made to ensure that students are admitted to their preferred course selections, the KIT Department of Economics and Management cannot guarantee admission to any particular course





8.95 Course: Fundamentals of Production Management [T-WIWI-102606]

Responsible: Prof. Dr. Frank Schultmann

Organisation: KIT Department of Economics and Management

Part of: M-WIWI-101437 - Industrial Production I

Type Credits Grading scale
Written examination 5,5 Grade to a third

IitsGrading scaleRecurrenceVersion5Grade to a thirdEach summer term1

Events					
ST 2025	2581950	Fundamentals of Production Management	2 SWS	Lecture / 🗣	Schultmann
ST 2025	2581951	Übungen Grundlagen der Produktionswirtschaft	2 SWS	Practice / 🗣	Frank, Braun
Exams					
WT 24/25	7981950	Fundamentals of Production Management			Schultmann

Legend:
☐ Online,
☐ Blended (On-Site/Online),
☐ On-Site,
☐ Cancelled

Competence Certificate

The assessment consists of a written exam (90 minutes) (following §4(2) of the examination regulation). The exam takes place in every semester. Re-examinations are offered at every ordinary examination date.

Prerequisites

None

Please pay attention to:

- Recurrence, whether the specific course is offered in the semester which you study at KIT
- Language: English or German
- LV Code: T-WIWI-102606, not the event number 2581950 (essential to Learning Agreement).
- T stands for Teilleistung in German and Course in English
- One Course (Teilleistung) contains lecture, practice, tutoria

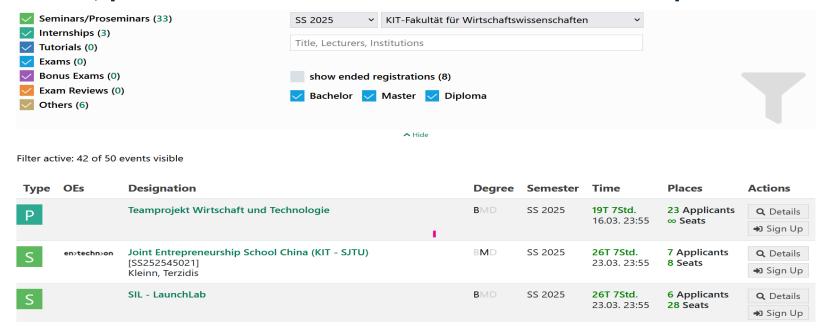
Overview to Modules:

- Lecture (in German: Vorlesung): Registration later in Semester (*only need to register for the exam, most of the time not for attending)
- Tutorial: supplementary offering to lectures that covers a large amount of material.
 Senior students (so-called tutors) supervise groups of 10–20 participants. Here, students can solve exercises independently and have more time for their own questions. Registration necessary via Campus Management System / Ilias / During the first lecture hour
- Practice (in German: Übung): a type of class designed to complement lectures. It typically involves practical exercises, problem-solving, and discussions to help students better understand and apply the materials covered in lectures. And it is carried out by a lecturer.



Seminar:

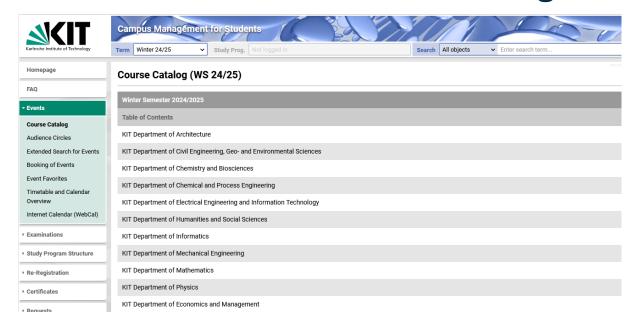
- Students work on a particular topic, write about it and prepare and present it to the group
- Students must register before courses begin (e.g. on WiWi-Portal). The participation is limited, please check the <u>WiWi-Portal</u> as soon as possible.





Campus Management System (CAS)

- Search for information regarding courses, selection, registration, withdrawal from exams/module
- Download your Transcript of Records (ToR)
- VVZ (Vorlesungsverzeichnis) Course Catalogue The course catalog (in German: "Vorlesungsverzeichnis") complements the module handbook and provides up-to-date information on various event data (e.g. time and place of the course) for each semester. Make sure to choose the right semester.





Learning Agreement:

- If your university already used EWP (Erasmus Without Paper) System, please submit your digital learning agreement (DAL) to your home university first. After the home university coordinator approved and signed your DLA, it will be transferred to Mobility Online.
- You should choose courses of minimum 15 ECTS for your DLA. 70% of the courses must be chosen from our module handbooks while the other 30% can be chosen from other KIT departments freely.
- You can choose courses from Bachelor's and Master's level, regardless of your study level.
- Please pay attention to the language instruction, recurrence of the course. If you would like to take
 courses taught in German, you have to prove the German language proficiency at B1 level.
- Please update / change your DLA during April 22 and May 06, 2025
- Here you can find all courses of our department which are taught in English



Learning Agreement:

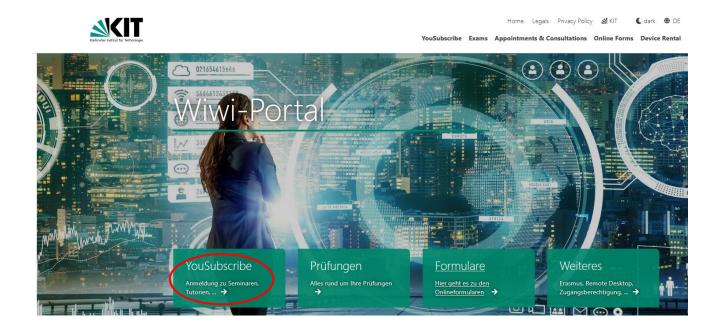
Studienprogr Mobilitätstyp: Sem	ramm bei der Empfangenden nester	Institution		
	LV Code (wenn vorhanden)	LV Titel bei der Empfangenden Institution (wie im Kurskatalog)	Semester	Anzahl der ECTS (oder entsprechendes) di von der Empfangenden Institution vergeben werden nach erfolgreichem Abschluss
Tabelle A	T-WIWI-102680	Computational Economics	2/2	4,
	T-WIWI-113469	Advanced Corporate Finance	2/2	4,:
	T-WIWI-109064	Joint Entrepreneurship Summer School	2/2	6,0
	T-MACH-110771	Logistics and Supply Chain Management	2/2	9,0
				Gesamt: 24,0

Under "LV Code" you should fill the brick number / Teilleistungsnummer, it always begins with T-WiWi-XXXXXX. Please not write the event number which contains 7 numbers.



4.2 Course Registration

- You have to register the course (lectures) and add it to your study plan if you would like to take the
 exam of the course. Otherwise, it is not necessary.
- At KIT, we don't have mandatory attendance / attendance requirement for lectures.
- You can register the lectures through Campus Management System.
- For Seminars, you have to do the registration at WiWi Portal.





4.3 Exam Registration Video tutorials for Erasmus students

Dienstleistungseinheit Studium und Lehre

Startseite > Im Studium > meh

Videotutorials

Prüfungsanmeldung für ERASMUS Studierende







Lectures, Tutorials

- Exams typically cover the material from lectures plus exercises – explicit registration for the exam is required
- Exams are normally written, after the lecture period
- You can only retake the exams if you don't pass the exam

Seminars

Grading a seminar typically involves several components, e.g.:

Participation in group work / projects
Presentations

Written assignments



4.3 Exam Registration

Additional requirements

- For some courses there are additional requirements, e.g.:
 - Compulsory attendance
 - Registration for exams at the institute in addition to regular registration
 - Additional assignments during term
- → Please follow the instructions given by the lecturer!

Exam Dates

→ Online: on the website of the department http://www.wiwi.kit.edu/pruefungstermine.php

If the exam date is too late for your schedule

- Please ask the examiner at the beginning of the semester whether an earlier date for an oral exam or an online exam is possible by way of exception (this is only very rarely possible)
- If that's not possible: choose another course



4.3 Exam Registration

You can find more Information regarding exam registration here.

What should I know about exams? How can I register for exams? Do I have to deregister from an exam if I cannot attend it? What happens if I suspend an exam? Do I have to come back in the next semester to write the exam? Is self-registration in the CAS possible after exmatriculation?



4.4 Non-curricular Courses (ÜQ/SQ-Leistungen)

German courses: <u>KIT Studienkolleg</u>

Registration period for the summer semester 2025:

students and KIT members: April 15 (6:00 am) - April 16 (1:00 pm) CET

Language courses: KIT Sprachzentrum

Registration: April 14 (9:00 am) - April 15 (3:00 pm)

You can apply for a **maximum of 2 courses**. One free course per semester. Remember to register early for next semester!

- <u>FORUM Studium Generale. Forum Wissenschaft und Gesellschaft</u>
 Forum provides interdisciplinary courses and programs that integrate cultural studies with practical applications, promoting global cultural competencies and interdisciplinary research. <u>Registration from April 10</u>, 2025 at 12:00 possible
- House of Competence (HoC): Offers a variety of soft skill courses and training programs to enhance students' competencies in areas such as communication, leadership, and personal development. Registration period (mid-April/mid-October).



4.4 Non-curricular Courses (ÜQ/SQ-Leistungen)

- If you have taken ZAK, HoC, or language courses and/or seminars, please go to "ÜQ/SQ-Leistungen" in the <u>Campus Management System</u> in "Exam Registration and Unregistration". Here are the courses that are not listed in the ToR yet. You can click on "assign" to add them to your ToR.
- The brick "Self-Booking-HOC-SPZ-ZAK-STK-Graded" or "Self-Booking-HOC-SPZ-ZAK-STK-Ungraded" must be chosen beforehand in the study schedule for the module "M-WIWI-104910 Interdisciplinary Qualifications" in the section "Other KIT-Departments Courses and Interdisciplinary Qualifications".

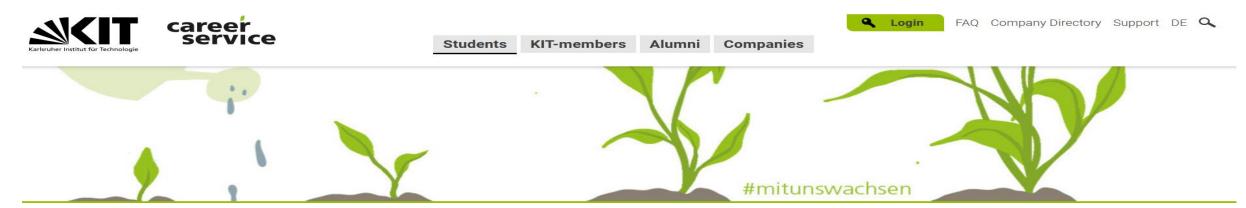
→ Bricks		
Identifier	Title	СР
Interdisciplina	ry Qualifications CP i max. 40.0	
T-INFO-1098	62 Guide to Cruising through Informatics Program of Studies at KIT (eezi)	1.0
T-WIWI-1129	67 Tutoring: Training and Practice	2.0
T-WIWI-1114	38 Self-Booking-HOC-SPZ-FORUM-STK-Graded	1.0
T-WIWI-1114	39 Self-Booking-HOC-SPZ-FORUM-STK-Graded	2.0
T-WIWI-1114	40 Self-Booking-HOC-SPZ-FORUM-STK-Graded	3.0
T-WIWI-1133	52 Self-Booking-HOC-SPZ-FORUM-STK-Graded	1.0
T-WIWI-1133	53 Self-Booking-HOC-SPZ-FORUM-STK-Graded	2.0
T-WIWI-1133	54 Self-Booking-HOC-SPZ-FORUM-STK-Graded	3.0
T-WIWI-1114	41 Self-Booking-HOC-SPZ-FORUM-STK-Ungraded	1.0
T-WIWI-1114	42 <u>Self-Booking-HOC-SPZ-FORUM-STK-Ungraded</u>	2.0
T-WIWI-1114	43 Self-Booking-HOC-SPZ-FORUM-STK-Ungraded	3.0
T-WIWI-1133	55 Self-Booking-HOC-SPZ-FORUM-STK-Ungraded	1.0
T-WIWI-1133	56 Self-Booking-HOC-SPZ-FORUM-STK-Ungraded	2.0
T-WIWI-1133	57 Self-Booking-HOC-SPZ-FORUM-STK-Ungraded	3.0



4.5 Working in Germany

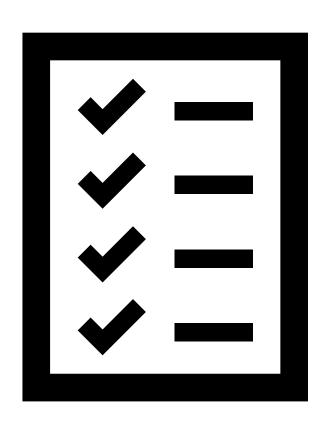
Career Service of KIT

- review your application documents (CV / cover letter...)
- Career coaching you have the opportunity to discuss your basic questions about career orientation or to develop concrete ideas and strategies.
- Book a personal appointment using <u>appointment booking system</u>





5. Checklist for Your Living in Karlsruhe



Accommodation and Transportation

Student Life & student organization



Accommodation and Transportation

Find accommodations (as soon as you are admitted)

- ✓ Living and Learning in Karlsruhe
- **✓ Studierendenwerk Karlsruhe**
- ✓ Studienstart am KIT (only in German)
- √<u>https://www.wg-gesucht.de/</u> (only in German)

<u>Pamphlet provided by the Baden-Württemberg Police</u> about Scams offers when looking for an apartment

IStO's <u>list of common abbreviations</u> used in apartment advertisements





Modes for transportation for students

- Use the KVV-net everyday from 6 p.m. and every weekend and on Holidays for free with your KIT card and your KVV certificate (you can download it from Campus Management System)
- Studikarte of KVV: €215,5/semester (6 months); throughout the KVV-net
- Next-Bike for free for students
- Deutschland-Ticket: €52/month; D-Ticket JugendBW (365 Euro / year): throughout Germany for all means of local public transport (not IC, EC, ICE)

Student Life & Student Organization

Hochschulsport (sport offers)

https://buchsys-hsp.ifss.kit.edu/angebote/aktueller_zeitraum/index.html

You have to firstly book your contribution "Semestersockelbeitrag" (10€ one per semester) Booking start basic contribution: 09.04.2025

Booking start course program: 16.04.2025

!!very popular and booked out quickliy, "therefore "first come, first served"!!



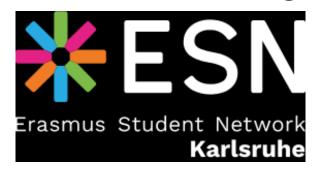


University Sport



Student Life & Student Organization

- ESN Buddy Program: Platform for encounters between exchange students from all over the world and local students
- International Student Center (ISC): e.g. language partnerships
- <u>University student groups/clubs:</u> Cultural groups; Study degree-related groups; Study degree-related groups; Political groups...
- Newsletter of International Students Office (IStO): Receive regular updates on relevant news (support for international students, financial and legal issues, workshops, etc.)







200 Years of KIT



A year of full interesting events! Find out here the events calendar.





Thank You for Your Attention! We Wish You a Good Start to the Summer Term 25 at KIT Department of Economics and Economy!